

**2024-08-01 Addendum 1**

**RED OAK MIDDLE SCHOOL #2 TECHNOLOGY PACKAGE**

Issue Date: 8/28/2024

Questions Deadline: 9/13/2024 04:00 PM (CT) Response Deadline: 9/20/2024 04:00 PM (CT)

# Contact Information

Contact: Julie Phillips Address: Business Services

109 W. Red Oak Rd. Red Oak, TX 75154

Email: [julie.phillips@redoakisd.org](mailto:julie.phillips@redoakisd.org)

# Event Information

Number: 2024-08-01 Addendum 1

Title: RED OAK MIDDLE SCHOOL #2 TECHNOLOGY PACKAGE

Type: Request for Proposal

Issue Date: 8/28/2024

Question Deadline: 9/13/2024 04:00 PM (CT) Response Deadline: 9/20/2024 04:00 PM (CT)

Notes: Red Oak Independent School District is seeking to retain contractors to provide network cabling infrastructure, telecommunication devices, and other related systems for a newly constructed middle school.

ROISD intends to award the contracts to multiple vendors for each of the different categories. The District will enter into an agreement with the awarded Contractor(s) to add technology systems at the following location: New Middle School, 340 Westmoreland Rd, Ovilla, Texas.

The District reserves the right to modify the Scope and Specifications as circumstances require, including but not limited to adding, changing, or deleting proposed devices.

The District expects substantial completion by the Fall of 2025.

**Ship To Information**

Address: Red Oak Middle School #2 340 Westmoreland Rd.

Ovilla, TX 75154

**Billing Information**

Contact: Brenda Pendley Address: Accounts Payable

Red Oak ISD ESC Business Office

P.O. Box 9000

Red Oak, TX 75154 Phone: 972 (617) 2941

Fax: 972 (617) 4333

Email: [invoices@redoakisd.org](mailto:invoices@redoakisd.org)

# Bid Attachments

## ROMS-224520000-ARCH22\_TECH - 100 CD.pdf

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ROMS-224520000-ARCH22\_TECH

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Section 00 01 10 Table of Contents

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Section 27 00 00 General Technology Requirements

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Section 27 05 00 Communications General Requirements

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Section 27 05 26 Grounding and Bonding for Technology Systems

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Section 27 05 37 Firestopping for Technology Systems

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Section 27 11 00 Communications Equipment Rooms

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Section 27 15 00 Communications Horizontal Cabling

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Section 27 40 00 AV Multimedia General Requirements

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Section 27 41 00 Audio Visual Systems

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Section 27 51 00 Distributed Communications Systems

## Section 27 60 00 Physical Security General Requirements.pdf

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Section 27 60 00 Physical Security General Requirements

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Section 27 62 00 Electronic Access Control System

## Section 27 64 00 Video Surveillance System.pdf

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Section 27 64 00 Video Surveillance System

## Section 27 66 00 Intrusion Detection System.pdf

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Section 27 66 00 Intrusion Detection System

## Section 27 15 00 Communications Horizontal Cabling.pdf

**Download**

Section 27 15 00 Communications Horizontal Cabling (ADDENDUM 1)

## Section 27 11 00 Communications Equipment Rooms.pdf

**Download**

Section 27 11 00 Communications Equipment Rooms (ADDENDUM 1)

# Requested Attachments

## COMPANY OVERVIEW COI (IF APPLICABLE)

**CERTIFICATE OF INSURANCE**

TO BE SUBMITTED UPON AWARD

## PROPOSAL RESPONSE

*(Attachment required)*

**Bid Attributes**

**Introduction**

There are attributes, including this one, associated with this proposal. Some are notes and require no response, but most have a required response. Any reference within the conditions of this document to bid for Request for Proposal (RFP), Competitive Sealed Proposal (CSP), proposal, contract, response, etc. could be technically inaccurate but should be construed to mean and are used interchangeably as the designated legal method of procurement as titled and advertised. The same is true of terminology related to bidder, proposer, vendor etc.. The district reserves the

right to waive minor technicalities in the best interest of the district.

\*\*\*Please select each page on the right-hand side of the blue bar above (at the top of this list of attributes) in order to view the next page of Bid Attributes.\*\*\*

**1**

**Response Attachments - Naming Convention**

*Please use the below naming convention for all response attachments:*

**Company Name - Document Name.pdf**

Examples:

ABC Global - W9.pdf

Universal Supplier - Form 1295.pdf Rapid XYZ - CIQ.pdf

Atlantic Group - Deviations.pdf

**\*\*\*ALL DEVIATIONS SHOULD BE CLEARLY LABELED AS SUCH\*\*\***

**2**

**Red Oak ISD Locations**

Red Oak ISD currently has 1 High School, 1 Middle School, 5 Elementary Schools, 1 Alternative campus and multiple Administrative Buildings and locations. A second Middle School is currently under construction at 340 Westmoreland Rd, Ovilla, TX.

**3**

**General**

Any proposal received later than the specified time, whether delivered in person or by any other method shall be disqualified. Any questions pertaining to the proposal or submittal procedures should be addressed to the Purchasing Department. Proposals may be submitted on any or all items, unless stated otherwise. The Board of Trustees reserves the right to reject any or all proposals and to accept any proposal deemed most advantageous to Red Oak Independent School District and to waive any in-formalities in offering. \*\*ANY QUESTION THAT "REQUIRES" AN ANSWER

BUT IS NOT APPLICABLE TO YOU OR YOUR FIRM, PLEASE ENTER "N/A". Prior to submitting a proposal for this solicitation, offerors shall familiarize themselves with all elements of this solicitation, as all elements of this solicitation become part of any resulting contract. Offerors are advised to familiarize themselves with existing conditions in the material and labor markets prior to submission of an offer. All times listed within are stated as Central Daylight Time. All property or services furnished in a contract resulting from this solicitation shall comply with all applicable Federal,

State and Local laws, codes and regulations.

**4**

**Red Oak ISD Reservations**

Red Oak ISD reserves the right to: a) Cancel this solicitation (No Response Required) in whole or in part, at the sole discretion of Red Oak ISD b)accept, reject, or negotiate modifications in any terms of the Vendor's proposal or any parts thereof. c) Conduct oral interviews/discussions or presentations necessary to select the best value vendor and/or to obtain competitive pricing. d) Reject and/or disqualify any or all proposals received, to award contracts for individual products or services as may appear advantageous, and to negotiate separately in any manner necessary to serve the best interest of Red Oak ISD e) Waive any formalities, technicalities, or other defects if deemed in the best interest of Red Oak ISD; Request clarification and/or correction of vendor(s) for the purpose of eliminating minor errors, clerical errors, and/or non-substantive irregularities. f) Be the sole judge of quality and equality. g) Award one or more contracts, in part or in whole, to a single or to multiple vendors, in Red Oak ISD sole discretion. h) Make all decisions regarding this solicitation, including, without limitation, the right to decide whether a proposal substantially complies with the requirements of this request.

**6**

**Duly Certified**

By submitting a proposal, the Offeror certifies that they are a duly qualified, capable, and otherwise bond-able business entity that is not in receivership or contemplates same, nor has filed for bankruptcy. The Offeror must not be indebted to the School District, City, County or State and shall not owe any back taxes to Federal or local government agencies. The Offeror warrants that they are familiar with all laws, regulations, and customs applicable to the type of business required herein.

**7**

**Electronic Invoicing**

It is the District's desire to receive all invoices in electronic, (No Response Required) PDF format. This process will

allow for more efficient payment processing. **All invoices must be submitted to the following email address:**

[**invoices@redoakisd.org**.](mailto:invoices@redoakisd.org) If your company uses any other billing address, Red Oak ISD will not be responsible for late payments, service charges, etc.. Red Oak ISD's purchase order number must be referenced on all invoices.

**8**

**IRS W-9 v. 2018**

To receive payment under this Contract, Vendor (approved) shall have a current I.R.S Tax Identification Number and IRS W-9 v. 2018 form on file with Red Oak ISD Purchasing Department. A signed, current and accurate IRS W- 9 v. 2018 form must be submitted with this proposal.

**9**

**Addenda**

Red Oak ISD reserves the right to revise and amend the specifications prior to the date set for the opening. Respondents are requested to clarify any ambiguity, conflict, discrepancy, omission or other error(s) in the proposal in writing and request modification or clarification as desired. Revisions or amendments to the proposal, if any, will be made by issuing an addendum. Every effort will be made to send addenda issued to the parties known to have been furnished a complete copy of the proposal. **No oral interpretations will be made to offerors as to the meaning of proposal documents. Requests for such interpretations shall be made in writing.** Failure on the part of the firm to do so shall not relieve them of the obligation to execute such work in accordance with a later interpretation by Red Oak ISD. All interpretations made to the offerors shall be made in the form of addenda to the proposal documents and posted to the website. Offerors are strongly urged to make arrangements to visit and inspect the site(s) prior to proposing if the configuration, structure, condition, etc., of the site will influence the proposal for contract performance.

**5**

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| **1**  **0** | **Termination of Contract**  The District's specifications, terms and conditions are contract terms that are legally binding upon awarding the contract to the vendor, and establish quality/performance requirements of the vendor and the personal property being purchased for the full term length of such contracts. |
|  | If bidder is awarded a contract, the District shall have the right to terminate for default all or any part of the contract if bidder breaches any of the terms herein or if the bidder becomes insolvent or files any petition in bankruptcy. |
|  | Such right of termination is in addition to and not in lieu of any other remedies which the District may have under contract or in law or equity, specifically including, but not limited to, the right to collect for damages or demand specific performance. The District has the right to terminate this contract for convenience, without penalty, if the District fails to appropriate funds or provide for an annual renewal of a contract, following delivery of notice to the bidder specifying the extent to which performance here-under is terminated and the date upon which such termination becomes effective. |

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| **1**  **1** | **Credit Memos**  Red Oak ISD expects awarded vendor's sales representative and/or customer service department to be responsible |
|  | in securing credit memos, as may be needed, for any miscellaneous problems that may occur during the length of |
|  | this proposal such as over priced items, shipping charges etc.. |
|  | **All credit memos must be submitted to the following email address:** [**invoices@redoakisd.org**](mailto:invoices@redoakisd.org) |

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| **1**  **2** | **Summer/Holiday Deliveries**  Vendor may not deliver during holidays and/or closure dates as specified on the Purchase Order. Any attempted |
|  | delivery during these periods may be refused without penalty to the District. |

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| **1**  **3** | **Electronic Bidding Responses**  Although the District is required legally to accept paper bid responses, ***we strongly encourage that bidders submit this bid electronically***. Electronic bidding will eliminate errors and reduce paper. |
|  | If you choose to submit a paper response, the response must be in a sealed envelope, with the bid number clearly marked in the lower left corner of the sealed envelope and received in the Red Oak ISD Education Service Center located at 109 W. Red Oak Rd., Red Oak, TX 75114 before the response deadline. No faxed or email responses will be accepted. |
|  | I acknowledge |
|  | *(Required: Check only one)* |

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| **1**  **4** | **Name of Preparer**  By submitting this proposal (bid) you agree that you are an authorized agent of the firm you are representing, and |
|  | are permitted and authorized to perform such duties as assigned by a principle or act on behalf of the firm's |
|  | principle(s). **Please enter the full name of the person completing this proposal response.** |
|  | *(Required: Maximum 100 characters allowed)* |

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| **1**  **5** | **General Terms & Conditions**  Have you read the General Terms & Conditions located under the attachment tab? Do you agree to abide & accept these terms & conditions? |
|  | The Red Oak ISD Standard Terms and Conditions are located under the "Attachments" tab for your review and acceptance. The Red Oak ISD Purchasing Policy is incorporated into this solicitation and, therefore, any contract awarded as the result of this solicitation by reference. By participation in this solicitation, a bidder, potential bidder, or contractor/firm agrees to be bound by Red Oak ISD's Purchasing Policy including purchase order (PO) Terms and Conditions as attached to this bid document, in any issue or action related to this solicitation or subsequent contract resulting from this solicitation. **In order for Red Oak ISD to do business with your entity you must**  **agree to these terms. Please indicate your understanding and acceptance of this by checking the box provided.** |
|  | Yes  No |
|  | *(Required: Check only one)* |

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| **1**  **6** | **Evaluation Criteria**  **Evaluation Criteria**  To determine the award of this proposal, Red Oak ISD shall consider the following, as provided in the Texas Education Code 44.031(b). |
|  | 1. The purchase price of proposed products and services -- 30 points 2. The reputation of the vendor and vendor's goods or services -- 15 points 3. The quality of the vendor's goods or services -- 15 points 4. The extent to which the goods or services meet the district's needs -- 20 points 5. The vendor's past relationship with the district -- 5 points 6. The impact on the district to comply with laws and rules relating to historically underutilized businesses -- 1 point 7. The total long-term cost to the district to acquire the vendor's goods or services -- 4 points 8. For a contract for goods or services, other than goods or services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the vendor or the vendor's ultimate parent company or majority owner: (A) Has its principal place of business in this state; and (B)   Employs at least 500 persons in this state -- 0 points   1. Any other relevant factor specifically listed in this request for bids or proposals -- 10 points |
|  | Total Points -- 100 |
|  | To be eligible to receive the points listed in the Evaluation Criteria attribute for number 6 - HUB, you must attach your State of Texas Comptroller HUB Certification with your required response documents. |
|  | The District does not award contracts on pricing alone. The District reserves the right to award the contract to the proposer who offers the best value and is in the best interest of the District. The District reserves the right to be the sole judge as to the definition of "best value" and "best interest of the district". |
|  | **Please indicate your understanding and acceptance of this.** |
|  | I acknowledge |
|  | *(Required: Check only one)* |

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| **1**  **7** | **Length of Award**  The term of this contract, upon governing body approval, shall be for a period from **date of award through completion of the project**, with governing body approval, based on the long range needs of the District and  mutual consent of both parties. Prices and/or discounts submitted shall be firm for the initial term through project completion. Upon award, selected company must furnish to Red Oak ISD current copies of insurance certificates which include, but are not limited to, general liability and worker's compensation. All purchase orders dated and issued within these dates will be subjected to the terms and conditions of this RFP. |
|  | **Please indicate your understanding and acceptance.** |
|  | I Agree  I Do Not Agree |
|  | *(Required: Check only one)* |

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| **1**  **8** | **Criminal Background Check**  If an employee of a contractor is covered under SB 9, **the contractor must bear the burden of obtaining a national, fingerprint-based criminal history check**. Under Section 22.0834 of the Education Code, the contractor is then required to certify to the district that the criminal history check has been performed. The contractor, not the district, is responsible for contacting DPS directly to set up an account for the purposes of obtaining criminal history record information. Under the statute SB 9, a contractor is required to conduct a criminal history review on an employee only when the following criteria have been met:  The employer has contracted with district to provide services. |
|  | The particular employee will have continuing duties relating to the contract with the district. The particular employee will have contact with students.  A contractor or sub-contractor may not work on District property or any location the District deems a place where students are regularly present when they have been convicted of a felony or misdemeanor involving moral turpitude, as defined by Texas law, they have charges pending, they have been convicted, received probation or deferred adjudication of any of the following: |
|  | 1. Any offense against a child, 2. Any sex offense, 3. Any felony offense involving controlled substances, 4. Any felony offense against property, 5. Any other offense the District believes might compromise the safety of student, staff or property. |
|  | A Proposer's violation of this section shall constitute substantial failure. If the Proposer is the person or owner or operator of the business entity, that individual may not self-certify regarding the criminal history record information and its review, and must submit original evidence acceptable to the district with this Agreement showing compliance. |
|  | Possession of fire arms, alcohol and/or drugs, even in vehicles, is strictly prohibited on school/district property. The use of tobacco products are not allowed on school district property. |
|  | **Please indicate you understand this policy and will abide by this and all requirements for background checks as deemed necessary by Red Oak ISD.** |
|  | I Agree  I Do Not Agree |
|  | *(Required: Check only one)* |

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| **1**  **9** | **Felony Conviction Notification**  State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states, "a person or business entity that enters into a contract with a school district must give advance notice to the District if the person or owner or operator of the business entity has been convicted of a felony." |
|  | The notice must include a general description of the conduct resulting in the conviction of a felony. Subsection (b) states, "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction." The District must compensate the person or business entity for services performed before the termination of the contract. |
|  | **Please indicate your answer by selecting the appropriate option provided.** |
|  | If you answered "YES" to the felony conviction question, please attach an explanation within the "Response  Attachments" tab. Failure to comply will result in disqualification of the bid response. |
|  | No, owner/operator has no felony conviction  Yes, owner/operator has a felony conviction |
|  | *(Required: Check only one)* |

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| **2**  **0** | **Certificate of Interested Parties (CIP Form 1295)**  Pursuant HB 1295, the addition of section 2252.908 of the Government Code, all awarded Vendors must electronically complete, with the Texas Ethics Commission's online filing application ([https://www.ethics.state.tx.us/filinginfo/1295/),](http://www.ethics.state.tx.us/filinginfo/1295/)) **Form 1295**. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties (Form 1295) to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The Texas Ethics Commission has adopted rules requiring the business entity to file Form 1295 electronically with the Commission. **This form must then be printed out, signed, and submitted to Red Oak ISD's Purchasing Department Representative, (as depicted on the front of this bid document), prior to any business transaction. The awarded vendor will need to supply this document to Red Oak ISD within 30 days of Bid/Contract Award. Please note the following: Box 3: Please use Red Oak 15D's solicitation (bid) number as the identification number being requested in box 3 of the CIP Form 1295.** |
|  | **Please acknowledge that you have read and understand that the district may not do business with your company without the submittal of this form.** |
|  | I acknowledge |
|  | *(Required: Check only one)* |

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| **2**  **1** | **Non-Collusive Bidding Certificate**  By submission of this bid or proposal, the respondent certifies that: a) this bid or proposal has been independently arrived at without collusion with any other vendor/bidder or with any competitor; b) this bid or proposal has not been knowingly disclosed and will not knowingly be disclosed, prior to the opening of bids or proposals for this project, to any other respondent, competitor or potential competitor; c) no attempt has been or will  be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal; d) the person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of  the statements contained in this certification under the penalties being applicable to the respondent as well as to the person signing on its behalf. Any violation of this may result in rejection of your proposal. |
|  | **Please acknowledge you have read and will abide by this term.** |
|  | I acknowledge |
|  | *(Required: Check only one)* |

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| **2**  **2** | **Disclosure of Certain Contracting Information**  A contract for $1 million or more in public funds (or that results in the expenditure of at least $1 million in public funds for goods/services in the governmental body's fiscal year), must require the contracting entity (i.e., the vendor) to: |
|  | 1. preserve all contracting information related to the contract as provided by the records retention requirements applicable to the governmental body for the duration of the contract; 2. promptly provide to the governmental body any contracting information related to the contract that is in the custody or possession of the entity on request of the governmental body; and 3. on completion of the contract, either: (A) provide at no cost to the governmental body all contracting information related to the contract that is in the custody or possession of the entity; or (B) preserve the contracting information related to the contract as provided by the records retention requirements applicable to the governmental body. See Tex. Gov't Code 552.372(a). |
|  | The requirements of Subchapter J, Chapter 552, Government Code, may apply to this (include "bid" or "contract" as applicable) and the contractor or vendor agrees that the contract can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter.  See Tex. Gov't Code 552.372(b). |
|  | **Please acknowledge you have read and will abide by this term.** |
|  | I acknowledge |
|  | *(Required: Check only one)* |

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| **2**  **3** | **RESIDENT/NONRESIDENT RFP/BIDDDER'S CERTIFICATION**  Texas Government Code Chapter 2252 relates to RFP/bidders by nonresident contractors. The pertinent portions of the  Act are as follows:  Section 2252.001(3)  "Nonresident RFP/bidder" means a RFP/bidder who is not a resident.  Section 2252.001(4)  "Resident RFP/bidder" means a RFP/bidder whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state. Section 2252.002  A governmental entity may not award a governmental contract to a nonresident RFP/bidder unless the nonresident under RFP/bids the lowest RFP submitted by a responsible resident RFP/bidder by an amount that is not less than the amount by which a resident RFP/bidder would be required to under RFP  the nonresident RFP/bidder to obtain a comparable contract in the state in which the nonresident's principal  place of business is located. |
|  | By selecting an option below, you certify that your organization is a Resident RFP/bidder of Texas as defined in Texas Government Code 2252.001(4) or a Nonresident RFP/bidder of Texas as defined in Texas Government Code 2252.001(3) |
|  | Resident Bidder  Nonresident Bidder |
|  | *(Required: Check only one)* |

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| **2**  **4** | **Prohibition on Contracts with Certain Companies**  Sec. 2252.151. DEFINITIONS. In this subchapter:   1. "Company" has the meaning assigned by Section 806.001. 2. "Foreign terrorist organization" means an organization designated as a foreign terrorist organization by the United States Secretary of State as authorized by 8 U.S.C. Section 1189. 3. "Governmental contract" means a contract awarded by a governmental entity for general construction, an improvement, a service, or a public works project or for a purchase of supplies, materials, or equipment. The term includes a contract to obtain a professional or consulting service subject to Chapter 2254. 4. "Governmental entity" has the meaning assigned by Section 2252.001. |
|  | Sec. 2252.152. CONTRACTS WITH COMPANIES ENGAGED IN BUSINESS WITH IRAN, SUDAN, OR FOREIGN TERRORIST ORGANIZATION PROHIBITED.  A governmental entity may not enter into a governmental contract with a company that is identified on a list prepared and maintained under Section 806.051, 807.051, or 2252.153. |
|  | Sec. 2252.153. LISTED COMPANIES. The comptroller shall prepare and maintain, and make available to each governmental entity, a list of companies known to have contracts with or provide supplies or services to a foreign terrorist organization. |
|  | SECTION 2. Subchapter F, Chapter 2252, Government Code, as added by this Act, applies only to a contract or purchase for which a governmental entity first advertises or otherwise solicits bids, proposals, offers, or qualifications on or after the effective date of this Act. |
|  | SECTION 3. This Act takes effect September 1, 2017. **Please indicate your understanding and acknowledgement that you DO NOT do business with Iran, Sudan, or any other Terrorist Organizations.** |
|  | I Affirm  I Do Not Affirm |
|  | *(Required: Check only one)* |

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| **2**  **5** | **Dun & Bradstreet Number (DUNS)**  The Data Universal Numbering System, abbreviated as DUNS or D-U-N-S, is a system developed and regulated |
|  | by Dun & Bradstreet (D&B) that assigns a unique numeric identifier, referred to as a DUNS number, to a single |
|  | business entity. The DUNS number is a nine-digit number issued by D&B assigned to each business location in the |
|  | D&B database having a unique, separate, and distinct operation for the purpose of identifying them. |
|  | **Please enter your DUNS #. If you do not have one, please enter N/A (Not Applicable).** |
|  | *(Required: Maximum 30 characters allowed)* |

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| **2**  **6** | **Not Boycott Israel**  Pursuant to Section 2270.002 of the Texas Government Code, Respondent certifies that either (i) it meets an exemption criteria under Section 2270.002; or (ii) it does not boycott Israel and will not boycott Israel during the term of the contract resulting from this solicitation. Respondent shall state any facts that make it exempt from the boycott certification in its Response. |
|  | 1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes. 2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of those entities or business associations that exists to make a profit. |
|  | **Please indicate your understanding and acceptance.** |
|  | I Affirm  I Do Not Affirm |
|  | *(Required: Check only one)* |

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| **2**  **7** | **Prohibited Transactions**  Pursuant to Texas Government Code Chapter 2273, the District is prohibited from contracting with any abortion provider or an affiliate of an abortion provider whereby the provider or affiliate receives something of value derived from state or local tax revenue. Any contract entered into by the District is void if the prospective vendor has such a prohibited affiliation or contractual relationship. By submitting a proposal in response to the request for proposal, you are certifying to the District that you do not have such an affiliation or contractual relationship. |
|  | **Please indicate your understanding and acceptance.** |
|  | I Certify  I Do Not Certify |
|  | *(Required: Check only one)* |

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| **2**  **8** | **Firearm Entity/Trade Association Nondiscrimination**  If VENDOR is not a sole proprietorship, has ten (10) or more employees, and the value of VENDOR's bid or proposal has a value of $100,000 or more, VENDOR certifies by submitting VENDOR's bid or proposal that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, as defined by Texas Government Code Ann. Chapter 2274, and will not during the term of any contract with the DISTRICT, unless excepted from that law. |
|  | **Please indicate your understanding and acceptance.** |
|  | I Certify  I Do Not Certify |
|  | *(Required: Check only one)* |



**Energy Company Boycott**

As required by Texas Government Code Ann. Chapter 2274, if VENDOR has ten (10) or more employees, is not a sole proprietorship, and if the value of VENDOR's bid or proposal has a value of $100,000 or more, VENDOR certifies by submitting VENDOR's bid or proposal that it does not boycott energy companies and will not during the term of any contract with the DISTRICT, unless excepted by that law.

**Please indicate your understanding and acceptance.**

I Certify I Do Not Certify

*(Required: Check only one)*

**2**

**9**

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| **3**  **0** | **Texas Information Act (TPIA)**  The vendor acknowledges the Red Oak ISD is subject to the Texas Information Act (TPIA). As such, upon receipt of a request under the TPIA, Red Oak ISD is required to comply with the requirements of the TPIA. For purposes of the TPIA "public information" is defined as information that is written, produced, collected, assembled or maintained under a law of ordinance or in connection with the transaction of official business:   1. by Red Oak ISD; (or) 2. for Red Oak ISD and Red Oak ISD    1. owns the information; (or)    2. has a right of access to the information; (or)    3. spends or contributes public money for the purpose of writing, producing, collecting, assembling or maintaining the information; (or)   3. by an individual officer or employee of Red Oak ISD in the officer's or employee's official capacity and the information pertains to official business of Red Oak ISD. |
|  | The vendor is expected to fully cooperate with Red Oak ISD in responding to public information equests. This includes, but is not limited to, providing the Red Oak ISD with requested documentation. In the event that the request involves documentation that the Vendor has clearly marked as confidential and/or proprietary, Red Oak ISD will provide the Vendor with the required notices under the TPIA. The Vendor acknowledges that is has the responsibility to brief the Attorney General's Office on why the documents identified as confidential and/or proprietary fall within an exception to public disclosure. |
|  | **Do you affirm?** |
|  | I Affirm  I Do Not Affirm  *(Required: Check only one)* |

|  |  |
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| **3**  **1** | **EDGAR Related Questions**  Red Oak ISD is in the process of ensuring that all policies and procedures involving the expenditure of federal funds are compliant with the new Education Department General Administrative Guidelines (EDGAR). Part of the process involves ensuring that all current vendors either affirm or non-affirm with EDGAR. |
|  | **You must complete attributes 31-44 as a part of your response document.** Vendors who are able to affirm to all of the EDGAR Attributes listed within this RFP document will be considered EDGAR compliant for the purpose of federal fund expenditures. Red Oak ISD is the sub-grantee or sub-recipient by definition. The Federal rule numbering or identification below is only for reference purpose on this form and does not identify an actual Federal designation or location of the rule. The rules are located in 2 CFR PART 200 - Appendix II to Part 200-Contract Provisions for Non-Federal Entity Contracts under Federal Awards 2 CFR PART 200. In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non Federal entity under the Federal award must contain provisions covering the following, as applicable. |

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| **3**  **2** | **EDGAR--Contracts for More Than the Simplified Acquisition Threshold $250,000**  Contracts for more than the simplified acquisition threshold currently set at $250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.  Pursuant to Federal Rule (A) above, when Federal funds are expended by Red Oak ISD, Red Oak ISD reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party. |
|  | **Do you affirm?** |
|  | I Affirm  I Do Not Affirm |
|  | *(Required: Check only one)* |

|  |  |
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| **3**  **3** | **EDGAR--Termination for Cause and For Convenience by the Grantee or Subgrantee (All Contracts in Excess of $10,000)** |
|  | Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of $10,000) Pursuant to Federal Rule (B) above, when Federal funds are expended by Red Oak ISD, Red Oak ISD reserves the right to terminate any agreement in excess of $10,000 resulting from this procurement process for cause after giving the vendor an appropriate opportunity and up to 30 days, to cure the causal breach of terms and conditions. Red Oak ISD reserves the right to terminate any agreement in excess of $10,000 resulting from this procurement process for convenience with 30 days' notice in writing to the awarded vendor. The vendor would be compensated for work performed and goods procured as of the termination date if for convenience of the Red Oak ISD. Any award under this procurement process is not exclusive and the District reserves the right to purchase goods and services from other vendors when it is in the best interest of the District. |
|  | **Do you affirm?** |
|  | I Affirm  I Do Not Affirm  *(Required: Check only one)* |

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| **3**  **4** | **EDGAR--Equal Employment Opportunity**  Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal  Employment Opportunity" (30FR 12319, 12935, 3cfrr Part, 1964-1965 Comp., p.339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity , Department of Labor." |
|  | **Do you affirm?** |
|  | I Affirm  I Do Not Affirm  *(Required: Check only one)* |

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| --- | --- |
| **3**  **5** | **EDGAR--Davis Bacon Act**  Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. Pursuant to Federal Rule (D) above, when Federal funds are expended by Red Oak ISD, during the term of an award for all contracts and subgrants for construction or repair, when Federal Funds are expended, by the Red Oak ISD resulting for this procurement process the vendor will be in compliance with all provisions listed or referenced therein. |
|  | **Do you affirm?** |
|  | I Affirm  I Do Not Affirm |
|  | *(Required: Check only one)* |

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| **3**  **6** | **EDGAR--Contract Work Hours & Safety Standards Act**  Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded  by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. Pursuant to Federal Rule (E) above, when federal funds are expended by Red Oak ISD, the vendor certifies that during the term of an award for all contracts by Red Oak ISD resulting from this procurement process, the vendor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act. |
|  | **Do you affirm?** |
|  | I Affirm  I Do Not Affirm  *(Required: Check only one)* |

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| **3**  **7** | **EDGAR--Rights to Inventions Made**  Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 §CFR 401.2 (a) and the recipient or sub recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or sub recipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firm  s Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Pursuant to Federal Rule (F) above, when Federal funds are expended by Red Oak ISD, Red Oak ISD requires that the proposer certify that during the term of an award by Red Oak ISD resulting from this procurement process the vendor agrees to the terms listed and referenced therein. |
|  | **Do you affirm?** |
|  | I Affirm  I Do Not Affirm |
|  | *(Required: Check only one)* |

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| **3**  **8** | **EDGAR--Clean Air Act**  Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended-Contracts and sub grants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Pursuant to Federal Rule (G) above, when Federal funds are expended by Red Oak ISD, Red Oak ISD requires that the proposer certify that during the term of an award by the Red Oak ISD resulting from this procurement process the vendor agrees to the terms listed and referenced therein. |
|  | **Do you affirm?** |
|  | I Affirm  I Do Not Affirm  *(Required: Check only one)* |

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| **3**  **9** | **EDGAR--Debarment & Suspension**  Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 2365+ (3CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Pursuant to Federal Rule (H) above, when federal funds are expended by Red Oak ISD, the vendor certifies that during the term of an award for all contracts by Red Oak ISD resulting from this procurement process, the vendor certifies that neither it or its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency. |
|  | **Do you affirm?** |
|  | I Affirm  I Do Not Affirm |
|  | *(Required: Check only one)* |

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| **4**  **0** | **EDGAR--Certification Regarding Lobbying**  Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)-Contractors that apply or bid for an award exceeding  $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier, up to the non-Federal award. Pursuant to Federal Rule (I) above, when Federal funds are expended by Red Oak ISD, the vendor certifies that during the term and after the awarded term of an award for all contracts by the Red Oak ISD resulting from this procurement process, the vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that: |
|  | (1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment or modification of a Federal contract, grant, loan, or cooperative agreement. |
|  | (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. |
|  | (3) The undersigned shall require that the language of this certification be include in the award documents for all covered sub-awards exceeding $100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly. |
|  | **Do you affirm?** |
|  | I Affirm  I Do Not Affirm |
|  | *(Required: Check only one)* |

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| **4**  **1** | **EDGAR--Records Retention**  When federal funds are expended by Red Oak ISD for any contract resulting from this procurement process, the vendor certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.334. The vendor further certifies that vendor will retain all records as required by2 CFR § 200.334 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed. |
|  | **Do you affirm?** |
|  | I Affirm  I Do Not Affirm |
|  | *(Required: Check only one)* |

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| **4**  **2** | **EDGAR--Certification of Access to Records - 2 C.F.R. A,A§200.337**  Vendor agrees that the Inspector General of the District or any of their duly authorized representatives shall have access to any books, documents, papers and records of Vendor that are directly pertinent to Vendor's discharge of its obligations under the Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Vendors personnel for the purpose of interview and discussion relating to such documents. |
|  | **Do you affirm?** |
|  | I Affirm  I Do Not Affirm |
|  | *(Required: Check only one)* |



**EDGAR--Certification of Compliance with the Energy Policy & Conservation Act**

When federal funds are expended by Red Oak ISD for any contract resulting from this procurement process, the vendor certifies that the vendor will be in compliance with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321, et seq.; 49 C.F.R. Part 18; Pub L. 94-163, 89 Stat. 871).

**Do you affirm?**

I Affirm I Do Not Affirm

*(Required: Check only one)*

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**EDGAR--Certification of Compliance with the Buy America Provisions**

Vendor certifies that vendor is in compliance with all applicable provisions of the Buy America Act. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition.

**Do you affirm?**

I Affirm I Do Not Affirm

*(Required: Check only one)*

**4**

**4**

**EDGAR--Certification of Applicability to Sub-Contractors**

Vendor agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

**Does vendor agree?**

I Affirm I Do Not Affirm

*(Required: Check only one)*

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| **4**  **6** | **Vendor Locations**  If your firm has more than one location, please indicate all locations which will be covered under the terms and |
|  | conditions of this bid and be bound by the discount offered, if any. |
|  | **Please enter "N/A" if this does not apply.** |
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|  | *(Required: Maximum 1000 characters allowed)* |

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| **4**  **7** | **Vendor Website / Online Catalog**  Please provide your company website. |
|  | If your products/services/catalog are available online, please provide that web address as well. |
|  | **If not, indicate N/A (Not Applicable)** |
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|  | *(Required: Maximum 4000 characters allowed)* |

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| **4**  **8** | **Main Contact / Local Representative Name**  **Please provide the Name of the Main Contact / Local Representative.** |
|  | *(Required: Maximum 1000 characters allowed)* |

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| **4**  **9** | **Main Contact / Local Representative Title**  Please provide the Title of the Main Contact / Local Representative. |
|  | *(Required: Maximum 1000 characters allowed)* |

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| **5**  **0** | **Main Contact / Local Representative Email**  **Please provide the email address for the main email contact / local representative.** This email address will |
|  | be utilized by Red Oak ISD staff to request vendor quotes. |
|  | *(Required: Maximum 1000 characters allowed)* |

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| **5**  **1** | **Main Contact / Local Representative Phone Number**  **Please provide the Phone Number for the Main Contact / Local Representative.** |
|  | *(Required: Maximum 50 characters allowed)* |

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| **5**  **2** | **Purchase Order Acceptance / Email Address**  **Please provide an email address where Purchase Orders can be sent.** The Purchase Order offers valuable |
|  | information including ship to address and point of contact for a particular order. |
|  | Please Note: Vendors who do not accept purchase orders MAY not be awarded under this proposal. |
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|  | *(Required: Maximum 1000 characters allowed)* |

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| **5**  **3** | **Order Reference Number**  **Is there a reference number that Red Oak ISD must include on the Purchase Order to receive bid** |
|  | **pricing and/or discounts?** |
|  | *(Required: Maximum 1000 characters allowed)* |



*(Required: Check only one)*

I Do Not Agree

I Agree

**Payment Options**

Red Oak ISD's method for delivery of payment for services rendered and/or goods purchased is paper check by mail. Please notify the District promptly of any remittance address changes.

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| **5**  **5** | **Prompt Payment Discount**  If applicable, please provide the prompt payment discount percentage and terms. |
|  | *(Optional: Maximum 1000 characters allowed)* |

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| **5**  **6** | **Invoicing Contact - Name**  **Please provide the Name of the Invoicing Contact person.** |
|  | *(Required: Maximum 100 characters allowed)* |

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| **5**  **7** | **Invoicing Contact - Title**  **Please provide the Title of the Invoicing Contact person** |
|  | *(Required: Maximum 100 characters allowed)* |

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| **5**  **8** | **Invoicing Contact - Email**  **Please provide the Email Address of the Invoicing Contact person.** |
|  | *(Required: Maximum 1000 characters allowed)* |

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| **5**  **9** | **Invoicing Contact - Phone**  **Please provide the Phone Number of the Invoicing Contact person.** |
|  | *(Required: Maximum 50 characters allowed)* |

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| **6**  **0** | **Remit Information - Company Name**  **Please provide the Company Name to be used for payments.** |
|  | *(Required: Maximum 1000 characters allowed)* |

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| **6**  **1** | **Remit Information - PO / Street Address**  **Please provide the PO / Street address where payments are to be sent.** |
|  | *(Required: Maximum 1000 characters allowed)* |

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| **6**  **2** | **Remit Information - City**  **Please provide the City where payments are to be sent.** |
|  | *(Required: Maximum 100 characters allowed)* |

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| **6**  **3** | **Remit Information - State**  **Please provide the State where payments are to be sent.** |
|  | *(Required: Maximum 50 characters allowed)* |

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| **6**  **4** | **Remit Information - Zip Code**  **Please provide the Zip Code where payments are to be sent.** |
|  | *(Required: Maximum 30 characters allowed)* |

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| **6**  **5** | **Remit Information - Phone Number**  **Please provide the Phone Number for your accounts receivable department.** |
|  | *(Required: Maximum 50 characters allowed)* |

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| **6**  **6** | **Shipping Policy & Charges**  **What is your shipping or delivery procedure and policy?** |
|  | If you will not charge for shipping/delivery or fee is factored in to your listed price for said items, please indicate by |
|  | entering "N/A". |
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|  | *(Required: Maximum 4000 characters allowed)* |

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| **6**  **7** | **References**  **Below please indicate three (3) business references that have contracted with your company to provide like products and/or services.** |
|  | Include the company name, address, phone number, contact person, and email address. Preferable references are school districts in the Dallas/Fort Worth area who have used your services within the last three years. |
|  | Additional references may be required. DO NOT INCLUDE RED OAK ISD OR RED OAK ISD EMPLOYEES AS A REFERENCE. |
|  | Note: Failure to supply complete reference information may be grounds for proposal disqualification. |

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| **6**  **8** | **Reference #1 School District / Company Name**  **Please provide the school district or company name.** Please also indicate the length of time you have done |
|  | business with this district and the type of insurance provided to them. |
|  | *(Required: Maximum 1000 characters allowed)* |

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| **6**  **9** | **Reference #1 PO / Street Address**  **Please provide the PO / Street address.** |
|  | *(Required: Maximum 1000 characters allowed)* |

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| **7**  **0** | **Reference #1 City**  **Please provide the City.** |
|  | *(Required: Maximum 100 characters allowed)* |

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| **7**  **1** | **Reference #1 State**  **Please provide the State.** |
|  | *(Required: Maximum 50 characters allowed)* |

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| **7**  **2** | **Reference #1 Zip Code**  **Please provide the zip code.** |
|  | *(Required: Maximum 30 characters allowed)* |

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| **7**  **3** | **Reference #1 Phone Number**  **Please provide the phone number.** |
|  | *(Required: Maximum 50 characters allowed)* |

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| **7**  **4** | **Reference #1 Email Address**  **Please provide the email address.** |
|  | *(Required: Maximum 100 characters allowed)* |

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| **7**  **5** | **Reference #2 School District / Company Name**  **Please provide the school district or company name.** Please also indicate the length of time you have done |
|  | business with this district and the type of insurance provided to them. |
|  | *(Required: Maximum 1000 characters allowed)* |

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| **7**  **6** | **Reference #2 PO / Street Address**  **Please provide the PO / Street address.** |
|  | *(Required: Maximum 1000 characters allowed)* |

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| **7**  **7** | **Reference #2 City**  **Please provide the City.** |
|  | *(Required: Maximum 1000 characters allowed)* |

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| **7**  **8** | **Reference #2 State**  **Please provide the State.** |
|  | *(Required: Maximum 50 characters allowed)* |

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| **7**  **9** | **Reference #2 Zip Code**  **Please provide the zip code.** |
|  | *(Required: Maximum 30 characters allowed)* |

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| **8**  **0** | **Reference #2 Phone Number**  **Please provide the phone number.** |
|  | *(Required: Maximum 50 characters allowed)* |

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| **8**  **1** | **Reference #2 Email Address**  **Please provide the email address.** |
|  | *(Required: Maximum 1000 characters allowed)* |

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| **8**  **2** | **Reference #3 School District / Company Name**  **Please provide the school district or company name.** Please also indicate the length of time you have done |
|  | business with this district and the type of insurance provided to them. |
|  | *(Required: Maximum 1000 characters allowed)* |

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| **8**  **3** | **Reference #1 PO / Street Address**  **Please provide the PO / Street address.** |
|  | *(Required: Maximum 1000 characters allowed)* |

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| **8**  **4** | **Reference #3 City**  **Please provide the City.** |
|  | *(Required: Maximum 100 characters allowed)* |

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| **8**  **5** | **Reference #3 State**  **Please provide the State.** |
|  | *(Required: Maximum 50 characters allowed)* |

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| **8**  **6** | **Reference #3 Zip Code**  **Please provide the zip code.** |
|  | *(Required: Maximum 30 characters allowed)* |

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| **8**  **7** | **Reference #3 Phone Number**  **Please provide the phone number.** |
|  | *(Required: Maximum 50 characters allowed)* |

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| **8**  **8** | **Reference #3 Email Address**  **Please provide the email address.** |
|  | *(Required: Maximum 1000 characters allowed)* |

**Vendor Website**

If applicable, please provide the URL for company website.

*(Optional: Enter URL)*

**8**

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| **9**  **0** | **Authorization**  By submitting your response, you certify that you are authorized to represent and bind your company. |
|  | Provide name of authorized representative completing RFP. |
|  | *(Required: Maximum 1000 characters allowed)* |

*(Required: Maximum 4000 characters allowed)*

**Supplier Information**

Company Name:

**9**

**1**

*(Required: Maximum 4000 characters allowed)*

**Address**

**9**

**2**

*(Optional: Maximum 4000 characters allowed)*

**Phone**

**9**

**3**

*(Required: Maximum 4000 characters allowed)*

**Fax:**

**9**

**4**

*(Required: Maximum 4000 characters allowed)*

**Email:**

**9**

**5**

**Bid Lines**



REFER TO ATTACHED SCOPE OF WORK FOR ALL REQUIREMENTS AND SPECIFICATIONS. FULL PROPOSAL MUST BE UPLOADED TO RESPONSE ATTACHMENTS TAB.

Quantity: 1 UOM: EA Price: Total: Supplier Notes:

**1**

No bid Additional notes

*(Attach separate sheet)*

$

$

**Supplier Information**

Company Name:

Contact Name:

Address:

Phone:

Fax: Email:

# Supplier Notes

By submitting your response, you certify that you are authorized to represent and bind your company.

*Print Name Signature*